

shareundo

Document Management & Control

within the Industry sector



AGENDA

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01 About

Industry
CHEMISTRY

Company
YARA INTERNATIONAL

Location
BELGIUM

Employees
> 500

Yara International is a chemical company and the largest distributor of plant nutrients in the form of crystallized fertilizers. Manufacturing and marketing of nitrogen fertilizers is their principal activity, such as urea and nitrates. It also synthesizes and sells ammonia, an essential element in the manufacture of synthetic nitrogen fertilizers.

To lead this transformation, Yara has to produce studies, which will be documented in deliverables used to quote the final project and find the related contractors.



02 Problem

A lot of deliverables

are to be managed during EPC projects.

The involvement of different companies accustomed to different ways of work requires the project to :

- / Ensure consistency between the different deliverables packages,
- / Guarantee the traceability all along the project lifecycle,
- / Centralize the information and share contents with relevant internal and external resources.

Documentation Management System

is the solution used to create, receive, validate, and share internal and external documentation related to the project.

The documentation management system, a SharePoint-based solution, needs to be maintained and updated to properly track progress and to produce the relevant KPIs for the project team and internal/external stakeholders.

The Project Management Team is looking for documentation management experts to lead this topic during the project lifecycle.

03 Solution

sharemundo is supporting for Documentation Management and Control

and is working closely with the project management to :

- / Ensure that Master Document Lists are regularly updated in the Documentation Management System (DMS) for every contractor,
- / Check the received documents versus the related lists of deliverables,
- / Launch DMS workflows related to the deliverable review process,
- / Track the progress of the review workflows and escalate, when necessary,
- / Edit status reports weekly and share these reports with the different stakeholders



Workflow

AUTOMATED PROCESS



Expertise

WITHIN DOCUMENTATION
MANAGEMENT



One source

OF INFORMATION



Save Time

SAVE MONEY

04 Benefits

sharemundo puts its experience within documentation management...

- / to support the whole documentation process within the project from the deliverable receipt to the final approval,
- / to improve existing processes to ease daily documentation management and engineering work,
- / to work closely with the scheduling team to synchronize information between the project program and the documentation management system,
- / to train contractors on the applicable documentation management procedure and way of work,
- / to ease information access and sharing.

sharemundo is boosting execution and quality of industrial projects internationally. Our solutions are based on our experience and deep understanding of our customer's expectations and issues.

Sebastien Delacrose
CEO FRANCE

